



# CHRIS LEWIS

FIRE & SECURITY

## Direct Debit Mandate

Please complete the below form and return it electronically to [creditcontrol@chrislewis.co.uk](mailto:creditcontrol@chrislewis.co.uk).

Name: ..... Company name: ..... (if applicable)

Address: .....

.....

..... Postcode: .....

Tel: ..... Email: .....




Account contact (if different): ..... CLFS Account Ref: .....

**Please note:** Maintenance charges are based on minimum 12 months contract. If you wish to cancel, a minimum 3 months' notice in writing is required before anniversary date of contract.

Please indicate below your chosen payment schedule for on-going maintenance:

One annual payment

4 x quarterly instalments

|  |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
|--|-----------------------|-----------------------|---------|---|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|------------|------|
|  <p><b>CHRIS LEWIS</b><br/>FIRE &amp; SECURITY</p> <p>Please fill in the whole form using a ball point pen and send to:<br/>Chris Lewis Fire &amp; Security Ltd<br/>Unit 3 Isis Business Centre<br/>Pony Road<br/>Cowley, Oxford<br/>OX4 2RD</p> <p>Name and full postal address of Bank or Building Society</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: The Manager</td> <td>Bank Building Society</td> </tr> <tr> <td colspan="2">Address</td> </tr> <tr> <td colspan="2" style="text-align: right;">Postcode</td> </tr> </table> <p>Name of Account Holder(s)</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td> </tr> </table> <p>Bank/Building Society Account Number</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> <p>Branch Sort Code</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>   | To: The Manager       | Bank Building Society | Address |   | Postcode |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | <div style="text-align: center;">  <p><b>DIRECT Debit</b></p> </div> <p>INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT</p> <p>Service User Number:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 15px;">4</td><td style="width: 15px;">1</td><td style="width: 15px;">4</td><td style="width: 15px;">1</td><td style="width: 15px;">6</td><td style="width: 15px;">5</td> </tr> </table> <p>Reference:</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> <p><b>Instruction to your Bank or Building Society</b><br/>Please pay Chris Lewis Fire &amp; Security Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Chris Lewis Fire &amp; Security Ltd and, if so, details will be passed electronically to my Bank/Building Society.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100%;">Signatures</td> </tr> <tr> <td>Date</td> </tr> </table> <p style="font-size: small;">Banks and Building Societies may not accept Direct Debit Instructions for some types of account</p> | 4 | 1 | 4 | 1 | 6 | 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Signatures | Date |
| To: The Manager  | Bank Building Society |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
| Address  |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
| Postcode   |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
|  |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
|  |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
|  |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
| 4  | 1                     | 4                     | 1       | 6 | 5        |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
|  |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
| Signatures   |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
| Date   |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |
| <p>-----</p> <p>This guarantee should be detached and retained by the Payer</p> <p><b>The Direct Debit Guarantee</b></p> <div style="text-align: right;">  <p><b>DIRECT Debit</b></p> </div> <ul style="list-style-type: none"> <li>▪ This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.</li> <li>▪ If there are any changes to the amount, date or frequency of your Direct Debit Chris Lewis Fire &amp; Security Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Chris Lewis Fire &amp; Security Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request</li> <li>▪ If an error is made in the payment of your Direct Debit, by Chris Lewis Fire &amp; Security Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when Chris Lewis Fire &amp; Security Ltd asks you to.</li> <li>▪ You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.</li> </ul> |                       |                       |         |   |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |            |      |